

HOUSE RULES

INTERNATIONAL MEMBER DORMITORY OF OBUDA UNIVERSITY

Introduction

The House Rules of International Member Dormitory (~IMD) applies to university students admitted to the dormitory, to any mentors / coordinators / officially mandated Seniors and guests of the dormitory accommodated in the dormitory building. Admitted residents accommodated in the dormitory are obligated to adhere to the written and unwritten rules of human coexistence and decent behaviour. The House Rules are mainly intended to ensure the conditions for successful studies, meaningful spare time activities, cultured entertainment, undisturbed rest and the well-being of students. The employees of Obuda University and the Staff House Plc. - as Operator - are responsible for enforcing the rules. Failure to comply with the House Rules may result in termination of dormitory resident status and immediate withdrawal of accommodation or other legal sanctions.

I. Services provided to students

1. The use of accommodation includes the use of the living rooms of the dormitory and of the facilities at common premises, as well as the services specified. Only persons with official dormitory resident status and employees of Obuda University and members of the building staff are allowed to enter the IMD building. All other persons, including visitors and guests of residents, must follow the relevant details of protocol for receiving guests (§VI.) to enter. It is FORBIDDEN for any third party to enter the building without following the rules. Failure to comply with the requirements will constitute trespassing and will result in legal action under applicable law. Residents with access rights are only allowed to use the paths, corridors and stairs designated for them.

a. Room furniture and inventory:

- A detailed list of full room equipment (furniture, accessories, etc.) is available from the Operator.
- At the time of moving in and moving out, room equipment is required to be taken over by personally ascertaining the completeness and integrity thereof at all times.

b. Furniture of commonly used premises:

Information on the furniture of kitchens, corridors, restrooms, bathrooms, and toilets and other premises commonly used by students is provided by Operator and the University employees.

2. Room use: The residents take over the room for residential purposes. Residents are responsible for the cleanliness of the rooms for which the Operator provides cleaning tools in every room. Representatives of the University, officially authorized Senior

students and the Operator regularly check the condition of the rooms. If there is any abnormality in the condition of the rooms, it will be recorded in writing on the room inspection sheet, and then the necessary steps and measures will be determined. The representatives of the Operator and of the University are entitled to do room checks even in the absence of the resident concerned. In the event that such inspection finds that the level of cleanliness of the room is substandard, the representatives of the Operator or of the University will warn the occupants of the room to do the cleaning within one working day. In the event of any failure thereof, the Operator shall be entitled to order forced cleaning at the relevant occupants' expense. Improper use of rooms and common areas will result in a written reprimand but may also result in the termination of dormitory accommodation.

II. Moving in the dormitory

1. Admission:

- a.** Hungarian students may be admitted to the dormitory by way of an admission resolution sent by the Dormitory Admission Committee. They may occupy their accommodations as agreed with the Head of Member Dormitory from the date specified in such resolution.
 - b.** International students may be admitted to the dormitory through the Obuda University's Mobility Office's application mobility.uni-obuda.hu/en/dormitory. Only those students may move into the dormitory who have submitted their accommodation request in the appropriate manner during the official admission period determined by the Dormitory Directorate of Obuda University, their submitted accommodation request has been accepted and they have also received written confirmation from the dormitory of their successful admission into the dormitory. The accommodations of the admitted dormitory students are determined by the Head of Member Dormitory, having consulted with the members of IMD Management.
- 2.** Students admitted to the dormitory are required to meet their obligation to report their place of residence to the Hungarian authorities after moving in, in their own interest. Upon termination thereof, they are obligated to de-register from the address of the IMD.
 - 3.** At the time of moving in, students may occupy only the place designated and specified for them. Services and benefits and rights entailed by dormitory membership may not be transferred to any other party.
 - 4.** Room assignments are determined by the Head of Member Dormitory and the IMD Management, taking students' requests into consideration if possible.

5. Switching between rooms within the dormitory is only possible in justified cases. Such change is subject to the permission of the Head of Member Dormitory. A dormitory student who moves to another room without written permission shall receive a written reprimand.
6. If a resident fails to use his or her designated accommodation for a prolonged period of time – 30 days – without the resident notifying IMD Management of his absence in advance, the roommates of the missing resident will be required to promptly notify the Head of Member Dormitory thereof.
7. At the time of moving in and out, the room is required to be taken over and handed over in accordance with the relevant inventory. The fact of overtaking and handover is recorded in writing by the parties, provided with their signatures. Students receive a key to the room, the dormitory entry card and a dormitory access proxy chip after payment of the mandatory security deposit paid upon arrival.
8. At the time of moving in, occupants moving in are required to pay the amount specified in the appendix in cash as a security deposit, out of which an amount corresponding to the damage volume shall be deducted in case of damage done in the room and in community areas, and failure to comply with the appropriate hygiene rules. The remaining amount of the security deposit, after any necessary deductions, will be returned to the resident upon moving out.
 - a. Replacement of lost or damaged entry card and access proxy and key is possible at the prices specified in the appendix, which amount must be paid at the time of replacement in addition to the deposit, as this is not covered by the deposit.
9. Room occupants shall be liable for commonly used objects included in the room inventory, and those residing on the same floor shall be subject to collective liability for objects in the common areas of the given corridor - they shall be jointly and severally liable for them.
10. Occupants may bring in their devices intended for learning and entertainment only at their own risk and responsibility: neither the University, nor the Operator shall take any responsibility for them. Own electric devices may only be used if they comply with contact protection requirements and fire prevention regulations. Occupants moving in the building may only bring in and use appliances and property items (computer, TV, etc.) the total power consumption of which does not exceed 1000 W. Objects and devices of high energy consumption or having open heating filaments may not be brought into the building, e.g. air conditioners, heat radiators, immersion heaters, sandwich makers with free heating filaments, copy machines, washing machines, etc.
11. Storing bicycles, scooters and other means of personal transport inside the building is prohibited.

III. Moving out, cancellation of accommodation:

- 1.** Dormitory accommodation is for 10 months for Hungarian students and a maximum of 12 months for international students (for those moving in during the academic year, until the end of such academic year). During the academic year, Hungarian students are required to notify their cancellation of accommodation as from the end of the month by the 15th day of the current month in writing, electronically, to the Dormitory Admission Committee (felveteli.bp@koll.uni-obuda.hu). In the case of international students the cancellation letter must be sent to the Head of the Member Dormitory. Cancellation of the accommodation, which is equivalent to the intention to move out, will be considered after the student's request to leave (which can only be accepted for a special reason provable by a document: due to the termination of the student status or residence permit, on medical grounds, for family reasons, etc.), the final decision on the approval of the departure is made by the Dormitory Directorate.
- 2.** Residents who stop their studies (e.g. graduates, dismissed, passive, etc.) must notify the IMD Management in advance of the expected termination of their active student status. No one is entitled to dormitory accommodation without an active student status at Obuda University.
- 3.** Cancellation and departure are possible with the approval of the Dormitory Directorate. In case of cancellation beyond the indicated deadline, or in the absence of approval of the cancellation, the next monthly dormitory fee will be announced. Final departure does not automatically exempt the student from paying the accommodation fee, this can only be requested in the form of a fairness request (e-mail) written to the Dormitory Directorate.
- 4.** The manner and date of moving out shall be agreed on with the Head of Member Dormitory. It is possible to move out only between 9:00 a.m. and 16:00 p.m. on workdays.
- 5.** An announcement shall determine the order of moving out at the end of the academic year and the opportunities for summer accommodation for the Hungarian students.
- 6.** Upon moving out, the last student to leave the given living room must hand over the living room to the employees of the university or representative of the Operator in accordance with the room inventory, in a clean condition, rearranged according to the original position of the furniture at the time of moving in.
- 7.** The last student to leave the room must take responsibility for the lack of common in-room inventory items and make up for them if necessary. In order to avoid controversial situations, every effort should be made to ensure that students living together leave the accommodation at the same time.

8. The return of the room key and the access proxy is mandatory upon final departure. If no damage has occurred or if it has not been necessary to use it as set up by the House Rules, the deposit will be refunded in full.

IV. Dormitory fee payment:

1. Payment of accommodation fee

- a. Hungarian students admitted to the dormitory shall be obligated to pay a fee for the services of the institution on a monthly basis, as specified by the *"Student Allowance and Fee Payment Regulations of Óbuda University"*.
 - b. In the case of international students admitted to the dormitory, the University will deduct the accommodation benefit part of the student's scholarship for the services of the institution on a monthly basis. Those whose scholarship does not cover their accommodation costs must transfer their accommodation fee online to the University until the date specified by the University in each month they started as a dormitory resident in accordance with the instructions of the dormitory administration.
2. The obligation to pay the dormitory fee is valid for the duration of the student's dormitory housing or in accordance with the relevant parts of §III.
 3. In the event of termination of dormitory resident status - which can only be terminated with the preconditions set out in §III. - it is not possible to split the dormitory fee payable for the month already started, the full amount of the fee must be paid for that month.
 4. In the case of Hungarian students, the deadline for payment of the dormitory fee is the 18th day of the relevant month or the following working day, except for the beginning months of the academic semester (September and February), when the deadline is the 18th day of the following month.
 5. Exemption from the payment of the accommodation fee can only be obtained in the manner described in the regulations:
 - in the event of termination of active student status (which means the immediate termination of the dormitory accommodation),
 - in the event of a positive assessment of the request for fairness submitted to the Dormitory Directorate (minimum content: name, Neptune code, dormitory name, justification for request).

V. Operating regulations of the dormitory:

- 1.** A pre-requisite for moving in the dormitory is to accept the system of requirements of the Dormitory and Accommodation Regulations of Óbuda University, the House Rules of the Member Dormitory, and acknowledging the operation of camera system (CCTV), as well as that residents recognize the rules as valid for themselves at all times, submit to them without objection and fully comply with them.
- 2.** A camera system is operated in the community areas of the accommodation facility, about which the occupants moving in the dormitory receive both verbal and written information and certify taking cognizance thereof by their signatures.
- 3.** The student moving to the dormitory must comply with the parts of the Fire and Accident Prevention and Work Protection Regulations of the Obuda University and the IMD that apply to the dormitory. Ignoring the rules and irresponsible behavior causing danger results in the termination of the dormitory resident status.
- 4.** Occupants moving in are required to provide their basic invoicing details (name, permanent residence, e-mail address, etc.) to the Operator before starting the use of the accommodation.
- 5.** Occupants are only allowed to use the paths, corridors and stairs designated for them. Unauthorized entry into areas reserved for the dormitory staff is considered a disciplinary offense.
- 6.** A 24-hour reception service is operated at the dormitory. When entering the building, occupants are required to certify their personal identity to the receptionist with their entry card or, if requested by the receptionist, with any authority certificate containing a photo (ID). Access and entry rights can be verified by the receptionist on duty at any time. If the person intending to enter the dormitory refuses to identify themselves, they will not be allowed to enter the dormitory area at all!
- 7.** In the event of any abuse with the access proxy or entry card or key, the Operator and / or the IMD Management may initiate a disciplinary investigation against the student in cooperation with University representatives, which may also entail cancellation of the dormitory membership by termination.
- 8.** Employees of the cleaning service hired by the Operator clean the common premises and corridors on a daily basis. During the time of cleaning, common areas can be used on other floors.
- 9.** Renovation and maintenance works may be carried out in the dormitory in the course of the academic year as well.

- 10.** All occupants are required to take care of the general order and cleanliness of the dormitory building. Roommates shall be jointly (even financially) responsible for the technical condition and cleanliness of rooms; residents on the same floor shall be jointly (even financially) responsible for the floor order; and all occupants for the technical condition of common premises.
- 11.** All premises must be used for their intended purpose, especially toilets: men and women may use them separately as designated, and it is forbidden to use the toilets and washrooms reserved for the opposite sex. In case of persons failing to use the facilities and premises for their intended purpose, depending on the seriousness of the offense, they may receive a written reprimand, they may be obliged to reimburse the costs of restoring the damage caused, or their resident status may be terminated immediately and they may have to accept the legal consequences.
- 12.** Everyone in the dormitory has the right to freely practice their religion, as long as their ceremonies, orisons, rites, etc. do not disturb the peace of other occupants and do not violate any point of the House Rules or fire safety regulations. A prayer room in the building is available for all residents to pray. Loud prayers and other religious activities must be performed in the prayer room for the peace of the other residents.
- 13.** Occupants are financially liable for the furniture of rooms and for the objects placed there and received (inventory of the premises). Any damage caused to the technical conditions of the furniture and property of the IMD Dormitory by negligence or wilful conduct must be indemnified by the perpetrator or the cost thereof will be deducted from their security deposit amount. In the event of wilful damage, disciplinary proceedings are required to be instituted against the student in addition to indemnification for such damage, which may entail the cancellation of the dormitory membership by prompt termination of dormitory accommodation.
- 14.** All the premises of the Dormitory are required to be used properly. No decorations resulting in damage are allowed in living rooms. Decorations in living rooms are only allowed in compliance with fire protection requirements.
- 15.** When occupants are not staying in the rooms, they are required to close the door and the window for property protection reasons, in their own interest. When leaving the room, the lights are required to be turned off.
- 16.** Individuals who are the last to leave the common premises are required to ensure that the taps and the lights are turned off, and the electric devices are switched off and de-energized.
- 17.** Bicycles are only allowed to be placed in the designated bicycle storage in the yard, scooters and other means of personal transport may only be stored in the yard. Charging all kind of electric means of transport in the dormitory area is prohibited!

- 18.** Occupants are required to remove any waste generated in the rooms to the central dumpsters located in the yard. During days without cleaning service operations (on weekends and holidays), the occupants are also obligated to take out the waste accumulated in common premises to the central dumpsters. The storage of waste in the corridors, stairs or in common areas is prohibited, even temporarily. It is forbidden to accumulate waste in the living rooms.
- 19.** Occupants are required to promptly report any technical failures and problems in the dormitory building or its furniture or devices by e-mail (hibabejelentes.staffhouse.hu) or to the Janitor in person. Repair and maintenance works may be performed by the Operator only. A resident who attempts to make repairs himself commits a disciplinary offence.
- 20.** In extraordinary cases (damage reduction, warding off danger to life, etc.), representatives of the Operator and / or employees of the university may enter the living rooms accompanied by another person, even in the absence of occupants and without the presence of a representative of IMD Management. Apart from extraordinary cases, the Operator may enter the living rooms as necessary, accompanied by another person, for reasons of maintenance and building surveillance (e.g building machinery inspection and adjustment, repair and maintenance works, disinsection, pest control).
- 21.** It is prohibited to vandalize walls, furniture, doors and windows in the rooms, corridors and common premises of the Dormitory.
- 22.** Smoking (including e-cigarettes, shisha, hookah, etc.) and use of an open flame (including incense, candles, etc.) is strictly prohibited in the rooms and in all areas of the dormitory building. Smoking is only allowed in the designated outdoor area. Smoking or use of an open flame in the dormitory will result in immediate termination of dormitory resident status and dormitory accommodation.
- 23.** It is prohibited to throw any objects (including in particular cigarette stubs, garbage) or pour any liquid out of the windows of the dormitory building and littering is also prohibited in the areas designated for smoking.
- 24.** It is strictly prohibited to post or say any racist comments or manifestations or references to racism at the dormitory and on its community forums! Such manifestations may entail the prompt termination of dormitory resident status and dormitory accommodation.
- 25.** It is strictly prohibited to use / sell any psychoactive substances at the dormitory, which shall entail official criminal procedure and prompt termination of dormitory resident status and dormitory accommodation.

- 26.** It is prohibited to remove dormitory furniture from the building, from common premises, from living rooms, from balconies. Only the furniture originally placed there can be used in each room and premises.
- 27.** It is prohibited to take out living room furniture to the corridor, to place them in any other community areas, and it is prohibited to remove them from the building. Furniture other than those included in the inventory may not be placed in the rooms, unless with written permission of the Head of Member Dormitory.
- 28.** It is prohibited to leave any obstructive objects on the corridors and in the stairways. Escape routes must be left clear. Anyone who partially or completely blocks the escape routes (corridors, stairs, etc.) with any object will receive a written reprimand, and the object responsible for the blocking will be confiscated.
- 29.** Seriously ill occupants unable to walk must be reported by a roommate to the dormitory reception – this is where a doctor (an ambulance) can be called from; in addition, the officially mandated Senior resident of the dormitory and University representatives must also be notified.
- 30.** People suspected of infestation, people not vaccinated as required by the National Public Health and Medical Officer Service, and people suffering from infectious diseases may not stay at the dormitory!
- 31.** Between 09.00 p.m. to 07.00 a.m. such level of silence is required to be ensured in living rooms, on corridors and in commonly used premises of the accommodation facility (lounges, corridors, kitchens, etc.) to enable undisturbed study and rest, not causing any inconvenience to occupants.
- 32.** Entertainment equipment (speakers, TVs, etc.) may only be operated inside the dormitory by observing the norms of community coexistence, not disturbing occupants and the silence of the surroundings.
- 33.** Electric and network conduits within the dormitory are not allowed to be interrupted, rewired or transformed; any such action shall be qualified as a disciplinary offense, which shall entail official criminal procedure and prompt termination of dormitory resident status and dormitory accommodation.
- 34.** Occupants are fully liable – both in financial and moral terms – for any and all damage caused by their own equipment operated within the dormitory.
- 35.** It is prohibited to keep any heat radiators, electric cooking plates, bed warmers, and other thermal consumers in living rooms. In the event that the Operator or the IMD Management detect any appliances in violation of the fire protection rules, they will be

entitled to store them by drawing up records and to return them only when the owner of the problematic device moves out.

- 36.** Unwashed dishes and utensils are not allowed to be stored at any premises of the dormitory building. Perishable foodstuffs may be stored in the fridges of living rooms; other types of foodstuff may be kept in living rooms in adequate packaging.
- 37.** Food being cooked on the stove/in the microwave must not be left unattended, otherwise the containers, dishes, pots, etc. - and their contents - will be treated as garbage and removed.
- 38.** Neither the University, nor the Operator shall take any responsibility for any valuables left in the kitchens or in bathrooms and toilets. To maintain proper order, the Operator shall be entitled to treat the things left in the common areas as garbage.
- 39.** Following kitchen use, everybody is obligated to clean the cooktop, tables and the counter, in order for the next kitchen user to be able to find them in order. For hygienic reasons and to protect the drainage systems, it is forbidden to throw waste and residues from cooking into kitchen drains or pour anything down the drains in the toilets, showers, baths and kitchens. The financial responsibility for the repairs necessary due to the improper use of the drains and the resulting damage to the pipe system is the responsibility of the resident who violates the rules. Used cooking oil and other kitchen waste must always be placed in designated waste bins and containers!
- 40.** Devices particularly dangerous to public safety are not allowed in the dormitory area.
- 41.** It is prohibited to install individual locks on the doors of living rooms.
- 42.** It is forbidden to bring live animals into the dormitory area, except for dogs with an examination certificate and / or assistance dogs. Bringing live plants into the dormitory is only possible with the permission of the Head of Member Dormitory.

VI. Order of visits; receiving guests at the Dormitory

- 1.** Visitors can stay in the Dormitory from 08.00 am to 10.00 pm - this time frame can be changed by the Operator and the Head of the Member Dormitory at any time in justified cases. A dormitory resident can only receive one visitor at a time. A visitor can only go to the residential floors of the dormitory if the host student is in the building and if during personal consultation, the receptionist on duty is convinced that the host will receive the visitor. A prerequisite for the visitor's entry is to leave at the reception any photo ID card, which will be returned to the visitor upon departure. The receptionist has the right to refuse the visitor's entry or stay if the visitor is intoxicated, under the influence of any psychoactive substance, disturbingly loud or disturbing the order or the peace of other residents in any way. In all circumstances, the visitor is obliged to appear at the reception when called.
- 2.** If the visitor of a dormitory resident student does not leave the building by 10.00 pm, he / she is considered a guest and is obliged to pay the amount specified in the appendix as night accommodation fee at the reception. If the guest refuses to do so, the host student is required to pay instead. The regular late departure of a student's visitors may result in disciplinary action and termination of the student's dormitory resident status and cancellation of dormitory accommodation.
- 3.** Visitors without a certificate suitable for their personal identification (ID) may only stay in the hall on the ground floor, in the presence of the person visited.
- 4.** Visitors are not allowed to disturb the repose, studies, and other programs of dormitory occupants. The provisions set out in the House Rules are binding on visitors and guests as well.
- 5.** Occupants may receive overnight guests in living rooms at the empty places of absent occupants, subject to compliance with the appropriate administrative order of procedures (recording details at the reception) and special night accommodation fee payment. The host is fully responsible for the guest in all respects.
- 6.** Third parties are not allowed to use dormitory services. Third parties include any and all individuals who are not occupants of or registered guests at the dormitory. Unidentified persons may not use the services of the dormitory and are removed if necessary. Anyone who is not a resident of the dormitory building, or a registered visitor / guest is considered an unidentified person.
- 7.** If an occupant or a guest thereof initiates any orders (food, package, other services, etc.) they are required to give their details suitable for personal identification (phone number, room number, name) simultaneously with placing the order. The service provider (e.g. delivery man) can notify his arrival to the person placing the order on the

basis thereof at the reception. Goods (services) ordered can be collected at the reception on the ground floor.

VII. Procedures to follow in case of accidents, fires and extraordinary events

- 1.** Drills and practices (fire alarm, building evacuation, etc.) required by the relevant decrees and regulations for all buildings of the University must be carried out in the dormitory. Implementation of this is the responsibility of the Operator with the cooperation of the University representatives. The Operator reserves the right to completely evacuate the building in the event of a fire safety drill. The fire protection rules are laid down in the Fire and Accident Prevention and Work Protection Regulations of the Obuda University, the specified fire protection regulations of the IMD are available from the Operator.
- 2.** Occupants may not take into and may not store in the building any substances – and may not perform or allow any activities – which increases the risk of fire in any way, thereby causing a fire hazard to the building and the premises therein, and their classification into a higher fire hazard category.
- 3.** The specific fire protection regulations for the building are contained in the own Fire Safety Rules of the IMD, which are available at the dormitory reception.
- 4.** In the event of an accident in the dormitory building, it is the responsibility of the Receptionist on duty to call a doctor / ambulance if necessary.
- 5.** Accidents and their circumstances are required to be investigated. Representatives of both the Operator and the University are required to take part in such investigation. Under any circumstances, such investigation is required to cover the root cause of the accident and personal liability.
- 6.** Phone numbers of the Police, the Fire Department, and the Ambulance service are available at highly visible locations at the reception and at several points in the building.

VIII. Treatment of lost and found property items

1. If anyone finds any objects left in the building (wallets, money, gold articles, or any other /seemingly/ valuable objects or parcels), they are required to submit them to the reception. The circumstances of finding them (by whom, where, when, and in what state such objects were submitted) will be recorded by the reception service.
2. Lost and found property items are required to be kept in safe custody at the reception for 30 days. The person turning up to collect such valuable or object is required to disclose his / her identification data (name, home address, personal ID number, phone number), then to certify ownership (by describing the lost object, its weight, size, special characterizing features, etc.), and if this is correct, the object may be returned to them. The recipient certifies the receiving of his / her property item by his / her handwritten signature.
3. If the ownership title of an item becomes doubtful (the description is inaccurate or any other grounds arise), the object of value is not allowed to be returned. Upon the expiry of 30 days, the lost and found objects / valuables are required to be handed over to the Head of Member Dormitory for further measure. Records thereof are required to be drawn up.

IX. General information

1. Address of the Dormitory:
Óbudai Egyetem – Nemzetközi Tagkollégium, 1033 Budapest, Sorompó utca 1.
2. The important phone numbers can be found in the appendix.
3. The interests of international students are represented by the dormitory mentors and the Mobility Office of Obuda University.
4. Basic healthcare services for dormitory occupants are provided by the district general practitioner service and local clinic, a pre-condition for which is that occupants should have their temporary residence registered, and in case of first-year international students, contracted partners by the insurance company - additional related information can be requested from the Mobility Office.
5. The Operator of the dormitory building and the representatives of Obuda University make sure on a regular basis that the House Rules are adhered to. They shall take measures against all those who commit offences against the protection of dormitory property and order.

6. Representatives of the Operator and the Dormitory Directorate regularly monitor compliance with the House Rules. The Head of the Member Dormitory may order the termination of the dormitory resident status against those who have been proven to have repeatedly violated the Dormitory House Rules. According to the order of the Dormitory Directorate of Obuda University, any student who receives two written reprimands for any reason will have their dormitory membership and dormitory accommodation terminated immediately and permanently.
7. The community of the Dormitory of Obuda University, the Student Self-Government of Obuda University, the Head of Member Dormitory and the employees of the Operator are jointly responsible for the enforcement of the Dormitory House Rules.

Failure to comply with the provisions of these House Rules shall be qualified as a disciplinary offense.

Violation of the House Rules may result in a written reprimand issued by the Head of the Member Dormitory, or immediate dismissal and ban from the Dormitory of Obuda University (all dormitories), depending on the seriousness of the violation. Two written reprimands received by the same student during the same academic year in all circumstances will result in immediate dismissal and ban of the student concerned from the Dormitory of Obuda University.

In the case of serious disciplinary offenses, the Head of the Dormitory Directorate may order disciplinary proceedings against the offending student(s), which disciplinary proceedings shall be organized and conducted by the Head of the Member Dormitory.

These Dormitory House Rules of the Dormitory shall be valid and effective from the following date: 01.08.2024.

Payment of fees: The obligation to pay the dormitory accommodation fee is valid for the duration of the officially confirmed and registered dormitory resident status of a university student. In case of termination of the dormitory resident status - which, except for the termination of student legal status, is only possible under the conditions set out in §III, the accommodation fee of the started month can be payed in installments only in the case of Hungarian students, only in special cases with the approval of the Dormitory Directorate, but the full amount of the fee must be transferred for the given month. In the case of Hungarian students deadline for payment of the dormitory accommodation fee is the 18th day of the relevant month or the following working day, except for the beginning months of the academic semester (September and February), when the deadline is the 18th day of the month following the relevant month.

In the case of international students, it is not possible to change or divide the amount of the accommodation fee in accordance with the rules of the scholarships.

Exemption from the payment of fees can only be obtained in the ways described in the regulations:

- upon termination of active student legal status,
- with a request for fairness to the Head of the Dormitory, in case of a positive assessment (minimum content: name, Neptune code, dormitory, justification for the request).

Any amendment to or supplementation of these House Rules shall only be effective by the written decision of the Head of Member Dormitory with the consent of The Head of the Dormitory Directorate of Obuda University.

Dated: Budapest, 01.08.2024.

Illés Gyurina
Head of Member Dormitory
Dormitory Directorate
Obuda University